



## Minutes

CAPM Board of Directors Meeting  
February 27, 2014  
5:00PM – 7:30 PM  
300 South, State Office Building

Chair Elsa Batika called the meeting to order at 5:00 p.m. The meeting was held in the 300S Conference Room, in the State Office Building, 100 Rev. Martin Luther King Jr. Blvd, St. Paul, MN 55155.

### I. COMMUNITY FORUM

Melvin Carter, director of Early Learning Division from Minnesota Department of Education, presented on early education. Mr. Carter gave an overview of the significance of early learning. He mentioned that research shows opportunities exposed to children in their early life has significant impact on future outcomes. It's highly recommended to invest in a nurturing environment and address various disparities by connecting community to resources for children and their parents.

### II. ROLL CALL

#### ***Present:***

Tran T. Nhon  
Shivanthi Sathanandan  
Hedy Tripp  
Hue Danny Lee  
Priya Outar  
George Thaw Moo  
Melissa Kwon  
Shanti Shah  
Mukhtar Thakur  
Hoeun Hach  
Elsa Batika

State Senator Alice Johnson  
State Representative Joe Mullery  
Representative Carolyn Laine

**Staff:** Sia Her, Angelina Nguyen, and Karina Vang

**Absent:** State Senator Fong Hawj, Adeel Lari, Dr. Tsewang Ngodup, and Ananda Srilal Liyanapathiranage

*With 11 voting members present (out of 14), there was a quorum.*



III. APPROVAL OF THE MINUTES

Madam Chair Batica presented to the board the revised minutes of October 17, 2013 and January 16, 2014 of the board for approval.

MOTION: To approve the revised October 17, 2013 and January 16, 2014 minutes.

BY: Vice Chairman Nhon and it was seconded by Ms. Shah. *Motion was unanimously approved.*

IV. CAPITOL UPDATE

Representative Carolyn Laine highlighted the Minimum Wage Bill and Bonding Bill.

Senator Alice Johnson shared that the Propane Bill was passed and her committee had an Education meeting that was very intense. A question about the Karen population came up and Senator Johnson had to explain because most of the people in the room do not know about the Karen.

Representative Joe Mullery is looking at a bill about distribution of money for scholarships that would target the neediest first. Rep. Mullery would like to get someone from the Council to testify on minority hiring and contracting bill.

To see bills to go <http://www.leg.state.mn.us/leg/legis.aspx>

- Bills
- Chief Authors
- Representative Mullery etc.

V. EXECUTIVE DIRECTOR'S REPORT

A copy of the Executive Director's Report was provided to board members and guests at the meeting. Ms. Her highlighted key activities, interactions, and monthly priorities.

- Website: We are awaiting some more necessary information in order to determine if we need to purchase Dreamweaver. We recently received the access information we needed to begin simple content management, including updating the website.
- Staff: We are in the process of auditing the Legislative Liaison position description; the job posting will go up next week.
- Strategic Plan: The executive committee has instructed Ms. Her to develop the strategic plan for the council with content from the OLA report, the November board retreat, and the current strategic plan. Ms. Her will work with a contractor on this endeavor.
- Policies and procedure: Right now we are operating without internal policy/procedure. A policies and procedures manual will clarify roles and responsibilities of staff and board members. Ms. Her also gave an update on the HOME bill (House File 2112) – on CAPM's behalf, she asked to amend the bill to include the councils of color and then testified in support of this bill.
- CAPM Open House: The Open house on February 24<sup>th</sup> was successful. For more information, see Executive Director's Report.



VI. EARLY CHILDHOOD EDUCATION REPORT BUDGET REQUEST

Ms. Nguyen, Capacity Director, explained the Early Childhood Education Report and budget needed to complete this report. Ms. Nguyen shared that data will be gathered via two strategies: focus groups and surveys. She has started conducting the focus groups and these are manageable because she has help from the nonprofits and individuals working with and in these communities; however, a firm with research capacity where these communities are concerned will need to be retained in order for CAPM to attain at least 372 survey responses. The surveys themselves will have several research questions that will shed light on why Southeast Asian children are not participating as they should in early childhood education. At this time, we plan to have the data collection completed by June. If the board approves of this request, we will work with ADMIN to activate the bidding process. To the best of our knowledge, we estimate that the deployment of the surveys, food, and gift cards for the focus groups participants will cost CAPM about \$30,000. For more information, see document titled *"Early Childhood Education Report: Data Collection Phase"* provided to the board for the purpose of tonight's meeting.

MOTION: To approve the \$30,000 for the Early Childhood Education Report.

BY: Ms. Shah and it was seconded by Mr. Lee. *Motion was unanimously approved.*

The board asked to be updated on the Early Childhood Education Report at the monthly board meetings.

VII. COMMITTEES REPORT

Events Committee: Passed out API Day at the Capitol flyers and Save the Date for the Heritage Dinner. For the API Day at the Capitol on April 9<sup>th</sup>, we've confirmed with Dr. Bruce Corrie, Commissioner of DEED, Commissioner of Human Rights and Senator Hawj. There will be two advocacy trainings – one for nonprofits and one for community activists. After the rally, board members and community members will visit with legislators.

For the Heritage Dinner, committee members reached out to a few people to be emcees. As for the awards recipients, the deadline for nominations is March 7<sup>th</sup>. Committee asked that board members try to get people to sponsor one to two tables. We are working on securing the President of Federal Reserve Bank as keynote speaker; we expect to hear back from his office soon.

Government Relations Committee: The Vietnamese community had their new year in January and Commissioner Lindsey was there.

Executive Committee: We now have a Board Manual, which contains pertinent information in that should help board members attain a better understanding of their role and responsibilities.

VIII. OTHER BUSINESS

The March 1<sup>st</sup> Event is coming up. CAPM board members and staff will be meeting at the Marriott Hotel by the restaurant that is by the lobby area at 12:30pm sharp. The planning committee asked that no one brings cameras as we will have a professional photographer and videographer there. Other guests we expected are leadership from the House and Senate.



IX. COMMUNITY UPDATES

Board members and Ms. Her their favorite places in the world in addition to events happening in the community.

Mr. Lee shared about a fundraising event pertaining to the Lao Hmong Veterans bill: the fundraising committee for this effort needs to raise \$110K to build the memorial on the Capitol ground. At this time, it needs to raise \$40K more. Mr. Lee will provide updates on upcoming fundraising events should anyone want to support this effort.

Mr. Thaw Moo shared that the Karen community celebrated 67<sup>th</sup> Karen National Day – there were less people than expected, but it was good. He shared that the Karen community is currently isolated, does not know how to reach out to communities; the community is experiencing great disparities in housing and education.

Senator Johnson shared that she is enjoying her experience as a CAPM board member thus far as she is learning new things.

Ms. Batika shared that Filipino Day is March 23 at the Landmark Center from 11:30am to 4pm.

Ms. Shanti shared that there are 40K Asian Indians living in Minnesota. In March the India Association of MN will host its annual Connect India event; more information will be provided to staff and board at a later time.

Mr. Nhon shared that the Vietnamese community had their New Year celebration on January 25<sup>th</sup>. About 5,000 to 6,000 people attended. He also shared that he was very proud to meet his legislator Senator Susan Kent at the Open House.

Ms. Kwon shared that her class will be engaged in a campus campaign working with community organizations and a media campaign on reproductive issues. In March, her students will be going to Washington D.C. for the NAPAF leadership summit; there, they will also be visiting with legislators.

Ms. Tripp shared several items, including that minorities now make up 36% and that she has a book out on Asian American Women and Breast Cancer; if anyone would like to purchase a copy, please contact her.

Mr. Thakur shared that his favorite place is Woodbury.

Mr. Hach shared that he was seventeen years old and spoke no English when he first arrived in the States in 1981. On March 10<sup>th</sup>, he will travel to Washington DC to ask for recognition of Cambodian veterans. The Cambodian community will celebrate its New Year on April 12th. He wants to learn about government.

X. ADJOURNMENT

Meeting was adjourned at 7:20 pm.